

**Board of Education Regular Meeting**

**November 19, 2020**

**6:00 P.M.**

**Zanesville City Schools  
Administration Building**

**956 Moxahala Ave.**

**Zanesville, Ohio 43701**

*Board of Education Members:*

*Vicky French - President*

*Kyle Baldwin- Vice President*

*Scott Bunting*

*Bret Hickman*

*Brian Swope*



*Doug Baker, Ed. D.*

*Superintendent*

*Mike Young*

*Treasurer*

# ZANESVILLE CITY SCHOOLS

## VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

*Zanesville City Schools, the district you will never outgrow!*

## MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

## BELIEF STATEMENTS

**WE BELIEVE** the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

**WE BELIEVE** our students can learn at high levels, in different ways and at different times when provided equal opportunities.

**WE BELIEVE** we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

**WE BELIEVE** our schools must be safe, child-centered environments with equal access for all to the educational process.

**WE BELIEVE** our staff and community must promote and model lifelong learning for students throughout our school district.

**WE BELIEVE** our students must be prepared to function in and adapt to a changing and diverse society.

**WE BELIEVE** that a superior and well-funded school district is the foundation for student learning and a prosperous community

**WE BELIEVE** strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

# TABLE OF CONTENTS

November 19, 2020  
Regular Board Meeting – 6:00 p.m.

<b>A.</b>	<b>CALL TO ORDER</b> – President		
<b>B.</b>	<b>PLEDGE OF ALLEGIANCE</b>		
<b>C.</b>	<b>ROLL CALL</b> – Mike Young.....	Page	1
<b>D.</b>	<b>INTRODUCTION OF GUEST</b> .....	Page	1
	Andrew M. Bitner, Guaranteed Clean Energy - Energy for Education		
	Zanesville Board of Education - Quarterly Recognition Awards		
	Robert Dalton, ZMS Principal - Sandbox Demonstration		
<b>E.</b>	<b>ZEА PRESENTATIONS/COMMENTS</b>		
<b>F.</b>	<b>STUDENT REPORTS/UPDATES</b>		
<b>G.</b>	<b>ZANESVILLE COMMUNITY HIGH SCHOOL REPORTS/UPDATES</b>		
<b>H.</b>	<b>REPORT OF BOARD OF EDUCATION</b>		
	1. Approval of Minutes .....	Page	1
	<b>LEGISLATIVE AND OTHER TOPICS</b>		
	<b>PUBLIC PARTICIPATION</b>		
<b>I.</b>	<b>REPORT OF TREASURER OF THE BOARD OF EDUCATION</b> – Mike Young		
	1. October Financial Reports .....	Page	2
	2. Reconciliations.....	Page	2
	3. Monthly Financials – Zanesville Community High School .....	Page	2
	4. Five-Year Forecast.....	Page	2
	5. Five-Year Forecast - Zanesville Community High School.....	Page	2
	6. Donations/Grants .....	Page	2

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
PERSONNEL RECOMMENDATIONS**

1.	Employment - Classified.....	Page 3
2.	Employment - Substitutes/Home Instructors .....	Page 4
3.	Supplemental Contracts .....	Page 4
4.	Correction to Contract - Certificated .....	Page 5
5.	FMLA Leave of Absence.....	Page 6
6.	ZHS Grand Canyon Trip.....	Page 6
7.	Certificated and Classified Administrator Salary Schedule.....	Page 6
8.	Administrative Salary Adjustments .....	Page 7
9.	21 <sup>st</sup> Century Program - Substitutes .....	Page 7
10.	21 <sup>st</sup> Century Program - Parent Engagement.....	Page 7
11.	21 <sup>st</sup> Century Program - Extended Day Stipend.....	Page 8
12.	21 <sup>st</sup> Century Program - Teachers .....	Page 8

**J. SUPERINTENDENT’S RECOMMENDATION – Doug Baker  
BUSINESS RECOMMENDATIONS**

**J. SUPERINTENDENT’S RECOMMENDATION – Doug Baker  
OTHER RECOMMENDATIONS**

**K. REPORT/DISCUSSION ITEMS ..... Page 8**

**L. BOARD COMMITTEE UPDATES ..... Page 9**

Legislative Liaison – Kyle Baldwin  
Student Achievement Liaison – Vicky French  
Audit Committee – Mike Young, Bret Hickman, Brian Swope  
Insurance Committee – Brian Swope  
Buildings & Grounds Committee – Scott Bunting, Brian Swope  
Business Advisory Council – Kyle Baldwin

**M. CLOSING COMMENTS ..... Page 9**

**N. EXECUTIVE SESSION..... Page 9**

**O. MEETING ADJOURNMENT..... Page 10**

**C. ROLL CALL – Mike Young**

\_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope

**D. INTRODUCTION OF GUEST**

Andrew M. Bitner, Guaranteed Clean Energy - Energy for Education

Zanesville Board of Education – Quarterly Recognition Awards

ZEA – Samantha Balo

OAPSE – Ric Wears

Non-Union – Michelle Jordan

Robert Dalton, ZMS Principal - Sandbox Demonstration

**E. ZEA PRESENTATIONS/COMMENTS**

**F. STUDENT REPORTS/UPDATES**

**G. ZANESVILLE COMMUNITY HIGH SCHOOL REPORTS/UPDATES**

**H. REPORT OF THE BOARD OF EDUCATION**

**1. Approval of Board Minutes**

BE IT RESOLVED that the Board of Education approves the minutes of the Zanesville Board of Education Regular meeting on October 15, 2020.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope

**I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young**

BE IT RESOLVED, to approve the following recommendations:

**1. October Financial Reports**

Approve the following financial reports:

Financial report by fund  
Expenditure report  
Investment report

**2. Reconciliations**

Approve the following reconciliations:

General  
Payroll

**3. Monthly Financials – Zanesville Community High School**

Approve the October 2020 minutes, bank reconciliation and financial reports for the Zanesville Community High School.

**4. Five-Year Forecast**

Approve the five-year forecast for the period of July 1, 2020 through June 30, 2025.

**5. Five-Year Forecast - Zanesville Community High School**

Approve the five-year forecast for the Zanesville Community High School for the period of July 1, 2020 through June 30, 2025.

**6. Donations/Grants**

Accept the following donations:

\$5,000 from William Stewart, Zanesville, OH for the robotics program.

**I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young (con't)**

Accept the following grant awards:

\$10,000 from the Taylor-McHenry Foundation to be used for Project Lead the Way - Computer Science Principles.

\$10,000 from the Taylor McHenry Foundation to be used for Project Lead the Way - Engineering-Aerospace.

\$10,000 from the Taylor McHenry Foundation to be used for Zanesville City Esports.

\$5,000 from the Taylor McHenry Foundation to be used for ZHS Class - Order in the Court, for Mock Trial and Moot Court.

\$5,000 from the Taylor McHenry Foundation to be used for Zanesville High School Swim Team.

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope \_\_\_\_\_ Baldwin

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

**1. Employment - Classified**

Approve the employment of Anita Lane as 3 hour Food Service at John McIntire Elementary. Effective date of employment is November 4, 2020. Salary will be Cafeteria II, step 0 from the appropriate salary schedule, pending background check.

Approve the employment of Karen Danison, MD Aide at John McIntire Elementary, effective November 9, 2020. Salary will be MD Aide, step 5 from the appropriate salary schedule, pending appropriate certification and background check.

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope \_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
PERSONNEL RECOMMENDATIONS (con’t)**

**2. Employment - Substitutes/Home Instructors**

Approve the following substitutes, as and when needed, pending appropriate certification and background checks for the 2020-2021 school year:

Substitute Aide/Bus Aide			
Alesia Tabias	Patricia Snoddy		

Substitute Food Service			
Danette Dobbins	Alesia Tabias	Patricia Snoddy	

Substitute Custodian			
Brian Collins	Janie Jenkins		

Approve the following home instructors, as and when needed, pending appropriate certification and background checks for the 2020-2021 school year:

Home Instructors		
Hollie Eltringham		

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Hickman \_\_\_\_\_ Swope \_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French

**3. Supplemental Contracts**

Approve the following supplemental resignations, changes, and corrections for 2020-2021:

Approve the resignation of Joelle Bice, Winter Varsity Cheerleading Advisor, effective November 3, 2020. Reason for resignation is personal.

Approve the change of position for Nicole Mercer, Winter Freshman Cheerleading Advisor, to reflect Winter Zanesville Middle School Cheerleading Advisor for 2020-2021. Class and Level to remain the same.



**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
PERSONNEL RECOMMENDATIONS (con’t)**

Approve the change of position for Hillary Collins, Winter Zanesville Middle School Advisor to reflect Winter Freshman Cheerleading Advisor for 2020-2021. Class and Level to remain the same.

Approve a correction for previously approved Kim Farmer, RESA-District Facilitator K-6 experience level 4 to reflect experience level 3 adjusting stipend to \$2,073.00. Class to remain the same.

Approve a correction for previously approved Marla Walker, RESA-Mentor Teacher experience level 7 to reflect experience level 0 adjusting the stipend to \$1,209.00. Class to remain the same.

Approve the following Supplemental Contracts for 2020-2021:

First Name	Last Name	Sport / Building	Position	Exp	Class	Stipend
Stacey	Mohler	Robotics - JME	Advisor (1/2)	3	VIII	\$1,021.00
Natasha	Woerner	Robotics - JME	Advisor (1/2)	0	VIII	\$851.00
Kris	Giles	Bowling	Varsity Coach	0	VI	\$3,063.00
Amanda	Giles	Bowling	Assistant Coach	0	VII	\$2,383.00
Mary	Robinson	Cheerleading - Winter	Varsity Advisor	0	VII	\$2,383.00

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Swope \_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman

**4. Correction to Contract - Certificated**

Approve a correction in contract for Tami Fike, Teacher at Zane Grey Elementary Preschool, previously approved at Step 17 for 2020-2021, to reflect Step 16, from the teacher’s salary schedule for 2020-2021. Salary to remain the same.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
PERSONNEL RECOMMENDATIONS (con’t)**

**5. FMLA Leave of Absence**

Approve a FMLA leave of absence for Shawndale Havener, Custodian at Zane Grey Intermediate School, effective September 22, 2020 to November 17, 2021.

Approve a FMLA leave of absence for Stina Harrop, Teacher at Zanesville Middle School, effective November 10, 2020 to December 1, 2020.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope \_\_\_\_\_ Baldwin

**6. Zanesville High School Trip**

Approval to be granted for Zanesville High School Students to travel to the Grand Canyon, Bryce Canyon, and Zion National Parks in June 2022. The trip will include opportunities for students to explore the geological and cultural history captured in the rocks of the American West. Students and chaperones will be responsible for their trip cost.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope \_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting

**7. Certificated and Classified Administrator Salary Schedule**

Approve the attached Certificated and Classified Administrator Salary Schedule for the 2020-2021 school year retroactive to August 1, 2020.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Hickman \_\_\_\_\_ Swope \_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
PERSONNEL RECOMMENDATIONS (con’t)**

**8. Administrative Salary Adjustments**

Approve the following administrative salary adjustments to include the 1.5% increase approved on the certificated administrative salary schedule and the classified administrative salary schedule for the 2020-2021 school year: These adjustments are retroactive to August 1, 2020.

D. Scott Aronhalt	Athletic Director	\$ 70,357
Erin Omen	Assistant Principal	\$ 78,449
Vicki Wheeler	Food Service Supervisor	\$ 52,160
James Rudloff	Special Events/Web Page Crd./Sports Info Dir.	\$ 51,474
Chuck Archer	Research Psychologist	\$ 64,435

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Swope \_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman

**9. 21<sup>st</sup> Century Program - Substitute**

Approve the employment of Alex Osborne as a 21<sup>st</sup> Century substitute as and when needed for the FY 21.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope

**10. 21<sup>st</sup> Century Program - Parent Engagement**

Approve the employment of Judy Tolley as and when needed to perform parent engagement activities with parents of the 21st Century students for the 2020-2021 school year. Funds from the federally funded 21st program for FY 21 will be utilized.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope \_\_\_\_\_ Baldwin

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
PERSONNEL RECOMMENDATIONS (con’t)**

**11. 21<sup>st</sup> Century Program - Extended Day Stipend**

Approval for the following to receive stipends as listed, to be paid from a grant through 21<sup>st</sup> Century, for administering the Extended Day Program for the 2020-2021 school year:

Michael Emmert - John McIntire Elementary \$6000  
Libby Hitchens - National Road Elementary \$6000  
Mark Stallard - Zane Grey Elementary \$6000

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope \_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting

**12. 21<sup>st</sup> Century Program - Teachers**

Approve the following teachers as and when needed, for 2020-2021, for the 21<sup>st</sup> Century Program:

Diana Donahue	Jennifer Myers	Gayla Ware
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\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Hickman \_\_\_\_\_ Swope \_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
BUSINESS RECOMMENDATIONS**

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
OTHER RECOMMENDATIONS**

**K. REPORT/DISCUSSION ITEMS**

**L. BOARD COMMITTEE UPDATES**

Legislative Liaison – Kyle Baldwin  
Student Achievement Liaison – Vicky French  
Audit Committee – Mike Young, Bret Hickman, Brian Swope  
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Business Advisory Council – Kyle Baldwin

**M. CLOSING COMMENTS**

**N. EXECUTIVE SESSION**

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- \_\_\_\_\_ Personnel matters
  - \_\_\_\_\_ to consider the appointment of employee(s) [reemployment] or public employees or officials
  - \_\_\_\_\_ to consider the promotion or compensation of public employee(s) or officials
  - \_\_\_\_\_ to consider the dismissal, discipline, or demotion of employee(s) or students
  - \_\_\_\_\_ to consider the investigation of charges or complaints of employee(s) or students
  
- \_\_\_\_\_ to consider the purchase of property for public purposes
  
- \_\_\_\_\_ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
  
- \_\_\_\_\_ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
  
- \_\_\_\_\_ conference with an attorney

**N. EXECUTIVE SESSION (con't)**

\_\_\_\_\_ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

\_\_\_\_\_ matters required by federal law or state statutes to be confidential  
\_\_\_\_\_ specialized details of security arrangements

Time entered executive session: \_\_\_\_\_ a.m./p.m.

Time returned to public session: \_\_\_\_\_ a.m./p.m.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Swope \_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman

**O. MEETING ADJOURNMENT**

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: \_\_\_\_\_ a.m./p.m.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope